

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, May 5, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI

Present: Patrick Buckley, Tim Carpenter, Tom DeWane, Dave Kaster,
Andy Nicholson

Also Present: Tom Hinz, Jayme Sellen, Cullen Peltier, Dennis Kocken,
Don Hein, Shelly Nackers, Debbie Klarkowski, John Zakowski,
Susan Tilot, Sarah Belair, Fred Mohr
Supervisors Andrews, Scray, VanderLeest, Hinz
Bob Kiser, John Lampkin, Other Interested Parties

I. **Call Meeting to Order:**
The meeting was called to order by senior member, Andy Nicholson, at 5:30 p.m.

II **Approve/Modify Agenda:**

Motion made by Supervisor DeWane and seconded by Supervisor Kaster to approve the agenda. MOTION APPROVED UNANIMOUSLY

III. **Election of Chair:**

**Motion made by Supervisor Nicholson to nominate Tom DeWane as Chairman of the Brown County Public Safety Committee.
Nominations Closed.**

Tom DeWane elected as Chairman of the Public Safety Committee by unanimous ballot.

IV. **Election of Vice-Chair:**

**Motion made by Supervisor DeWane to nominate Andy Nicholson as Vice-Chairman of the Brown County Public Safety Committee.
Nominations Closed.**

Andy Nicholson elected as Vice-Chairman of the Public Safety Committee by unanimous ballot.

V. **Set Date and Time for Regular Meetings:**
Meetings will be held the 1st Wednesday of the month at 5:30 p.m.

VI. **Approve/Modify Minutes of April 5, 2010:**

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to approve the minutes. MOTION APPROVED UNANIMOUSLY

1. **Review Minutes and Reports of:**
 - a. **Emergency Medical Services Council (April 21, 2010):**

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to receive and place on file. MOTION APPROVED UNANIMOUSLY

Communications:

2. **Communication from Supervisor DeWane – Review and possible action to move the 911 Communication Center under the control of the Brown County Sheriff. (Referred from April County Board):**

Chairman DeWane explained he is bringing this item forward to determine if there would be any cost savings by moving the 911 Center under the control of the Sheriff's Department.

Sheriff Kocken addressed this issue, stating that about 5 years ago the Communication Center was put under the control of the Sheriff's Office by then County Executive, Carol Kelso, under the leadership of John Rogers. When former Director Jim Nickel was rehired, and Tom Hinz became Executive, this changed and the Center became independent.

Kocken noted there was a previous Board of Directors, made up of EMS, Fire & Police Department members, who set and oversaw strategic and budgetary goals, including a 5 year operation plan, separate from the Sheriff's office. He also informed the committee that agreements exist with other communities that will need to be fulfilled.

Executive Hinz addressed the committee, stating that when he took office, it appeared natural to have the 911 Center under the Sheriff's Department. He agrees that there should be an oversight committee. At this time, his recommendation is that the department remain stand alone. Brown County is actively recruiting for a new director since the retirement of Jim Nickel.

Motion made by Supervisor Nicholson, seconded by Supervisor Carpenter to suspend the rules and allow interested parties to speak. MOTION APPROVED UNANIMOUSLY

Bob Kiser, City of DePere Fire Chief

Kiser read a statement from Mayor Mike Walsh stating DePere is opposed to moving the 911 Center under the control of the Sheriff's Department pointing out that an Intergovernmental Agreement was established which states this. As Fire Chief and EMS Director, Kiser stated he is opposed to any movement of the Center as the Sheriff's workload is heavy enough without adding this burden. Kiser also recommended that when a new 911 Director is hired, this person be of the same caliber of Jim Nickel who not only had a background as a communications specialist, but also had a technical background. He addressed 911 staffing related to Ashwaubenon, stating he disagreed with the recommendation to hire 6 employees, when studies show it should be 8.5. Supervisor Buckley asked for documentation of staffing operations. He also asked if Kiser would be willing to serve on an oversight committee and he agreed that he would.

Dave Sidel – Representing Fire Chief Chris Hohol of Bellevue

Sidel stated that the Sheriff's Department and the 911 Center have their specific skills and should remain separate. He is supportive of an Advisory Board and agreed that Bellevue would be willing to serve.

John Romer – Green Bay Fire Department Chief

Mr. Romer stated he is opposed to Sheriff's Department control of the 911 Center stating it should remain a separate entity and stand alone with a Director who has telecommunications expertise, administrative understanding of police, fire, and EMS. He agrees there should be an oversight board of users and an advisory board. He indicated that the 911 Center needs to have a good working knowledge of NIMS (National Management System), incident command system, need to understand emergency operations, etc.

Eric Dunning – Ashwaubenon Director of Public Safety

Addressed the importance of moving forward with the inoperability system, and stressed the importance of hiring an experienced director to head the 911 Center.

**Shelly Nackers – Communications Manager/Interim Director,
911 Communications Center**

Ms. Nackers informed the committee that originally there was a Communications/Advisory Board, however, with the new communications center building project moving forward, there were consistent monthly meetings with all agencies.

Ms. Nackers stated it is the overall consensus of agencies in the County that the 911 Center should remain stand alone, and that the best qualified person should be hired as Director. Ms. Nackers introduced staff who were in attendance and offered anyone a tour of the facility or to make a call to her if they have more questions.

Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to return to regular order of business. MOTION APPROVED UNANIMOUSLY

Supervisor Zima opined it is important to find a strong person to fill the Director position, stating he had not made a final decision as whether the department should remain stand alone or be under the Sheriff's Department, although if he had to make a decision now, he would keep the department as it is.

Supervisor Nicholson stated he is in favor of the Sheriff's Department taking control, however, Supervisor Buckley and others indicated they have not made a decision and would like to have more information and further discussion.

Motion made by Supervisor Buckley and seconded by Supervisor Carpenter to hold for one month.

Attorney Fred Mohr informed the committee of an Attorney General opinion in 1989 in response to two questions from former Corporation Counsel, Ken Bukowski. The first question dealt with the Sheriff's power to contract with the Oneida Tribe of Indians for dispatch service, with the second question asking if

the Sheriff had the power to contract without County Board approval and the power to mandate how dispatch services were run. The Attorney General responded that only the County Board, under the statutes, has the power to contract, so the Sheriff could not enter into a contract on behalf of the County without County Board approval.

Regarding the Sheriff's power of dispatch, the Attorney General concluded as follows: "I therefore conclude that while Sheriff's lack statutory or common law authority to contract to provide County dispatch services to outside agencies such as tribal and public safety departments, Sheriff's do have exclusive authority to instruct their Deputies as to how such dispatch services should be performed in furtherance of their law enforcement functions".

Mohr interprets this as that the Sheriff has constitutional powers to oversee dispatch, however, stated that authority has not been tested.

Chairman DeWane asked how the service agreement between the County and the various municipalities effects a decision. Mohr replied that he reviewed the service agreement in relationship to a law suit with Howard, and did not recall anything in it which states the County cannot put dispatch under a sheriff.

Motion to hold one month approved unanimously.

3. **Communication from Supervisor VanderLeest – Request to study other lower cost options for improving the Brown County Sheriff's Department in downtown Green Bay. (Referred from April County Board):**

Supervisor VanderLeest asked for consideration that the County step back from any purchase of the S&L Building for Sheriff Department use until other cost options are explored in the downtown area. Supervisor Andrews advised the committee that a cost benefit analysis was completed and will be before the Facilities Master Plan Sub-Committee at their meeting on May 27, 2010 at 5 p.m. VanderLeest requested the matter come back to this committee.

Motion made by Supervisor Nicholson and seconded by Supervisor Carpenter to refer to Facilities Master Plan Sub-Committee at their May 27, 2010 meeting at 5 p.m. with a report back to this committee.

MOTION APPROVED UNANIMOUSLY

- 3a. **Communication from Supervisor Scray re: With fears of revenue from the State and Federal sources being cut, I am asking each Department Head to decide ahead of time where they could cut another 10%, if needed, while doing their budget process. This may include mandated services that department heads feel are not beneficial to County and the penalties are not severe. Referred from March County Board:**

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to hold for one month. MOTION APPROVED UNANIMOUSLY

District Attorney:

4. Monthly Drug Criminal Complaint Numbers (standing item):

DA John Zakowski and Susan Tilot addressed the committee, introducing the newly hired Special Drug Task Attorney, Sarah Belair. She is working with the Drug Court and handling 25% of those cases.

Handouts related to 2010 demographics and criminal charges filed were distributed for review. Zakowski reported there have been reports of increased heroin use in high schools, along with prescription drug abuse within the County.

In response to Supervisor Nicholson's questions related to backlog, Ms. Tilot reported that it is over 81% complete.

Motion made by Supervisor Buckley and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Public Safety Communications:

5. Grant Application Review (#10-06): Homeland Security – HS NIMS and ICS Training (208):

Cullen Peltier explained this grant, if received, will be used to conduct one ICS 300 and one ICS 400 course for the Northeast Public Health Consortium.

6. Grant Application Review (#10-07): Emergency Management Planning Grant:

The funds from this grant will be used to conduct an Emergency Operations Center Management course and an Incident Command System/Emergency Operations Center Interface course.

7. Director's Report:

Shelly Nackers, Interim Director, distributed her written report as attached. No verbal report was given.

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to approve #'s 5, 6, & 7. MOTION APPROVED UNANIMOUSLY

Sheriff:

8. Budget Status Financial Report for March 2010:

Sheriff Kocken reported that overall expenses are within budget through March. Overtime is considerably less than during the same time period in 2009.

Jail Huber fees continue to decline, which appears to be the result of a weak economy and fewer jobs. Federal and local municipal jail boarding revenue is also down, reflecting a decline in incarcerated populations.

Motion made by Supervisor Kaster and seconded by Supervisor Nicholson to receive and place on file. MOTION APPROVED UNANIMOUSLY

9. **Key Factor Report, May 2010 and Jail Average Daily Population by Month and Type for the Calendar Year 2010:**

Sheriff Kocken reported there is still one pod closed in the jail, meaning the population is down from a year ago and overtime is reduced. His recommendation is to not seek prisoners from the Federal government or State at this time due to a possibility that the population could increase.

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to receive and place on file. MOTION APPROVED UNANIMOUSLY

10. **Resolution approving Buyer's Agency Representation Agreement for Acquisition of Real Estate for Brown County Sheriff's Department Operations. (Referred from April County Board):**

Sheriff Kocken informed the committee that there is a great need for space, that in addition to other needs, the Drug Task Force is operating out of a small area. He opined that the space available at the S&L building is the best way to go and should be adequate for the next 20 to 30 years. He indicated he has looked for space with the County Executive and County Board Chair and they have been unable to find space for the Drug Task Force in the downtown area where he believes it should stay. He recommends approval of the Buyer's Agent resolution so that they can move forward.

(Chairman DeWane noted that Supervisor VanderLeest has asked he noted in opposition)

Supervisor Zima reiterated Sheriff Kocken's remarks that space is unavailable in the downtown area for the Drug Task Force. If the Sheriff's Department were to move to the S&L building or another property, the Task Force could expand at their present site.

Zima addressed the need for a Buyer's Agent, stating that Joe VanDeurzen has the expertise and is trained in the real estate market. He explained that the seller will be responsible for any fees and there will be no cost to the county. Moving the Sheriff's Department would save dollars by eliminating rental of the Denil building and other rental properties presently used for storage. At this time the Federal government is offering stimulus dollars in the return of 30%-45% on interest paid if purchasing an existing building. He stressed that contractors are looking for work and this seems to be the best time to move forward.

A request was made to change the language in the second Whereas of the resolution so that it deletes any reference to a specific property and would read, "The County has a potential interest in acquiring real estate for the Brown County Sheriff's Department". In addition, Chairman DeWane asked that #6 of the Buyer's Agreement related to responsibility for broker's compensation be eliminated as it is confusing.

Motion made by Supervisor Kaster and seconded by Supervisor DeWane to approve changes to the Buyer's Agreement with deletion of reference to any specific property.

Ayes: Carpenter, DeWane, Kaster, Nicholson

Nays: Buckley

MOTION APPROVED 4-1

Supervisor Buckley stated he would like to know better the department space needs and whether there has been conversation with other law enforcement in the area regarding combining space needs. He asked that approval of the resolution be held for one month for this purpose. He was informed that the Facilities Master Plan Committee has addressed many of these issues and will be giving a report at their meeting on May 27th.

Motion made by Supervisor Buckley and seconded by Supervisor Nicholson to hold the resolution for one month for further information regarding Sheriff Department needs and whether they should move from the downtown area.

Ayes: Buckley, Nicholson

Nays: DeWane, Carpenter, Kaster

MOTION FAILS 3-2

Additional discussion resulted in the consensus to approve the resolution as corrected.

Motion made by Supervisor Carpenter and seconded by Supervisor Kaster to approve the Resolution with changes.

Ayes: DeWane, Carpenter, Kaster

Nays: Buckley, Nicholson

MOTION APPROVED 3-1

11. **Budget Adjustment Request (#10-43): Increase in expenses with offsetting increase in revenue (see attached for details):**

This request is to adjust the 2010 budget to recognize the receipt of up-front state training aids from the Wis. Dept. of Justice's Training & Standard's Bureau.

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

12. **Grant Application Report (#10-09): 2010 OPS Hiring Program (CHP):**
If received, Sheriff Kocken explained funds would be used to hire four additional sworn officers who would be assigned to the four communities that contract for police services.

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to approve grant application. MOTION APPROVED UNANIMOUSLY

13. **Director's Report:**

Sheriff Kocken reported that the issue of an increase in heroin is not only in this area but has been noted across the country.

Kocken responded to Supervisor Buckley's question regarding asset forfeiture, stating it can be used for overtime and equipment, but not to offset positions.

Kocken reminded the Chairman that they should schedule an annual tour of the jail.

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Circuit Courts:

14. **Budget Status Financial Report for February 2010 & March 2010:**

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Clerk of Courts:

15. **Budget Status Financial Report for March 2010:**

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Medical Examiner: No Agenda Items

Other:

16. **Audit of Bills:**

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to approve audit of bills. MOTION APPROVED UNANIMOUSLY

17. **Such other Matters as Authorized by Law: None**

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to adjourn at 8:12 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

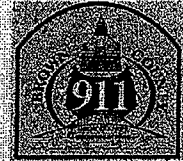
Rae G. Knippel
Recording Secretary

DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS

Brown County

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GREEN BAY, WISCONSIN 54311-4875

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Emergency Communication Services
9-1-1 Center Operations
Emergency Management

Shelly Nackers
Interim Director

Director's Report May 5th, 2010

1. April 6th, 2010 – 5:30 – 6:00 p.m.: A transformer blew out which resulted in an immediate influx of calls to the department and taxed resources and personnel for that brief period.
 - We received a total of 113 calls during this one half hour which included 9-1-1 and non-emergency calls
 - 58 wireless 9-1-1 calls
 - The influx resulted in 14 wireless 9-1-1 calls receiving a busy signal due to busy circuits.
 - Within the outage calls were also various calls for missing persons, Fire, 911 hangup, Assault, Disturbance, Accident and Alarms.
2. May 4th, 2010:
 - 0138: Structure Fire in the City of Green Bay 1488 Servais, 3 people trapped
 - 0146: Fire Alarm 3125 Voyageur Drive - Green Bay and Allouez Fire units dispatched.
 - 0154: Fire Alarm Green Bay Plaza, TJ Maxx – Green Bay Fire and Ashwaubenon Fire dispatched
3. Radio Consultant RFP - GeoComm
 - Next on-site begins Monday, May 10th thru May 14th.
 - On-site May 10th thru 14th to visit sites and meet with agencies
 - Is there a representative from this committee that you want to be involved in the radio interoperability meetings?
4. Five Year Statistic Graphs:
 - Total Incoming Call Volume / Telecommunicator Staffing Levels Total
 - Total Police / Fire and EMS Incidents
5. Public Education Opportunities
 - 4/15/10 - St Bernard's School 11:45am til 3:15pm Public education for kids from Kindergarten thru 4th grade.



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6. Communications Center Training

- **Suicide / Crisis Intervention – April 28th & 29th**
- **APCO 40 Hour Basic – May 3rd thru 7th**

7. Brown County Public Safety 2010 Telecommunicators Week Awards

Telecommunicator of the Year - Pat Perez, Nominees: Julia Robak, Therese Ruffedt, Heather Tiedtke, Stacie Watermolen

Lead Telecommunicator of the Year - Heather Patek, Nominee: Sara Stevens

Director Awards -Lauri Gulbrand, Hans Lux, Joe Massie, Dave Panure, Renee Ruiz, Tom Smith

Stork Awards - Rhonda Manning, Lisa Pileggi, Jennifer Rentmeester, Jena Woodke

Quiggles Award - Julia Robak, Nominees: Patty Manders, Lisa Pileggi

T.E.A.M. Award - Telecommunicators – April Johnson, Pat Perez, Lisa Pileggi, Julia Robak, Chad Roberts, Lisa Schimmel, Heather Tiedtke, Jennifer Winter, Lead Telecommunicator – Sara Stevens, Supervisor – Joe Massie

Critical Call Award -Telecommunicators – Jen Broich, Sue Campshure, Tracy Ertl, Stephanie Huben, Rhonda Manning, Jennifer Mariucci, Amoreena Petersen, Catherine Riley, Therese Ruffedt, Krystal Schneidewind, Stacie Watermolen, Ken Wiedenbauer, Maydee Xiong, Lead Telecommunicator – Heather Patek, Supervisors – Lauri Gulbrand, Dave Panure

EMD Quality Awards -Tammie Andrews, Lisa Mastalir

Thank you to Supervisors Bill Clancy and Carole Andrews for attending!!

Regards,

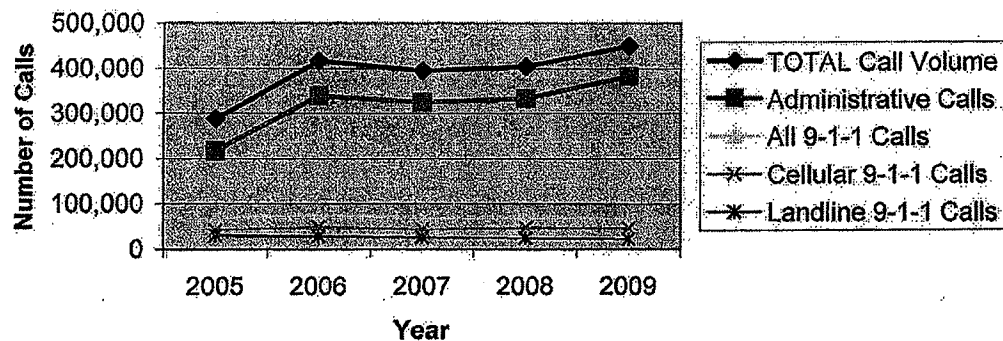
**Shelly Nackers
Interim Director**



Public Safety Communications Incoming Call Volume

| | 2005 | 2006 | 2007 | 2008 | 2009 |
|--------------------------|----------------|----------------|----------------|----------------|----------------|
| Cellular 9-1-1 | 41,128 | 49,360 | 43,242 | 46,996 | 45,715 |
| Landline 9-1-1 | 30,194 | 28,309 | 26,491 | 24,527 | 22,261 |
| All 9-1-1 | 71,322 | 77,669 | 69,733 | 71,523 | 67,976 |
| Administrative Calls | 216,050 | 338,746 | 324,970 | 332,985 | 382,000 |
| Total Call Volume | 287,372 | 416,415 | 394,703 | 404,508 | 449,976 |

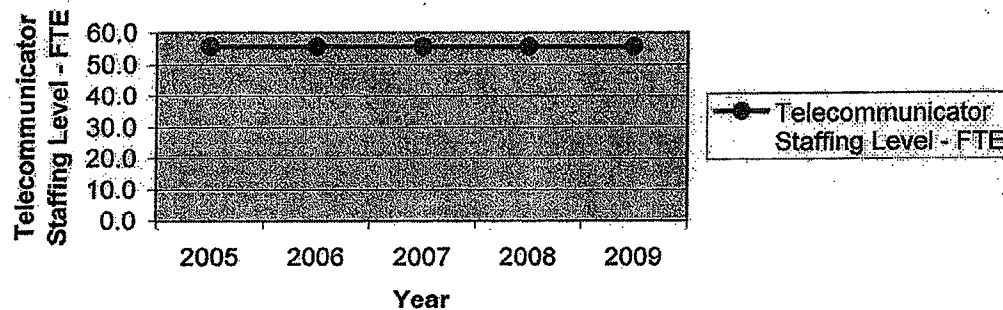
Public Safety Communications Incoming Call Volume



Public Safety Communications Telecommunicator Staffing Level

| | 2005 | 2006 | 2007 | 2008 | 2009 |
|---------------------------------------|------|------|------|------|------|
| Telecommunicator Staffing Level - FTE | 55.5 | 55.5 | 55.5 | 55.5 | 55.5 |

Public Safety Communications Telecommunicator Staffing Level - FTE



Public Safety Communications Incidents

| | 2005 | 2006 | 2007 | 2008 | 2009 |
|------------------------|----------------|----------------|----------------|----------------|----------------|
| Police Incidents | 175,228 | 179,952 | 180,324 | 196,160 | 184,045 |
| Fire/EMS Incidents | 18,613 | 18,738 | 19,387 | 20,000 | 19,935 |
| Total Incidents | 193,841 | 198,690 | 199,711 | 216,160 | 203,980 |

